Resources

Office of Administrative Courts

633 17th Street, 13th Floor

Denver, CO 80202

(303) 866-2000

Fax: (303) 866-5909

Filings: 13th Floor; Hearings: 14th Floor

http://www.colorado.gov/dpa/oac/

Can print form for Authorization of

Non-Attorney Representation (HIPAA release)

and form to assist client in Request for Hearing process

The Office of Appeals

Colorado Department of Health Care Policy and Financing

1570 Grant St.

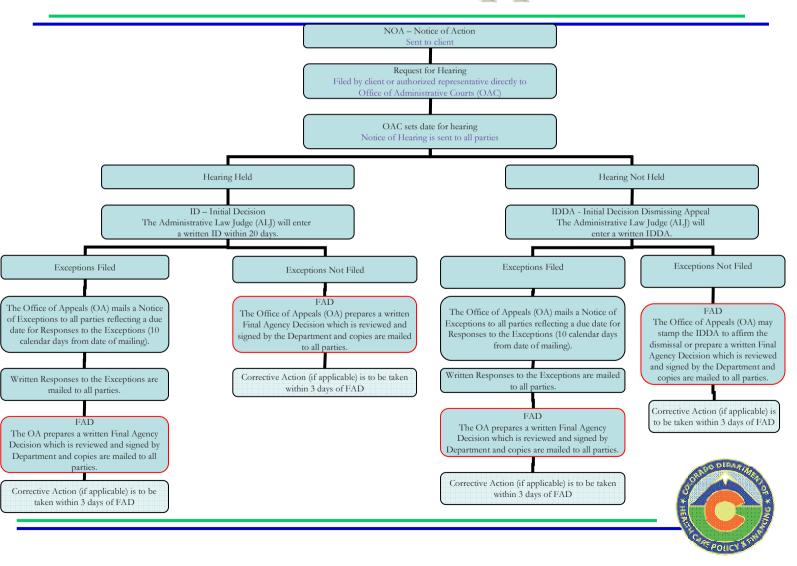
Denver, CO 80203

(303) 866-5654

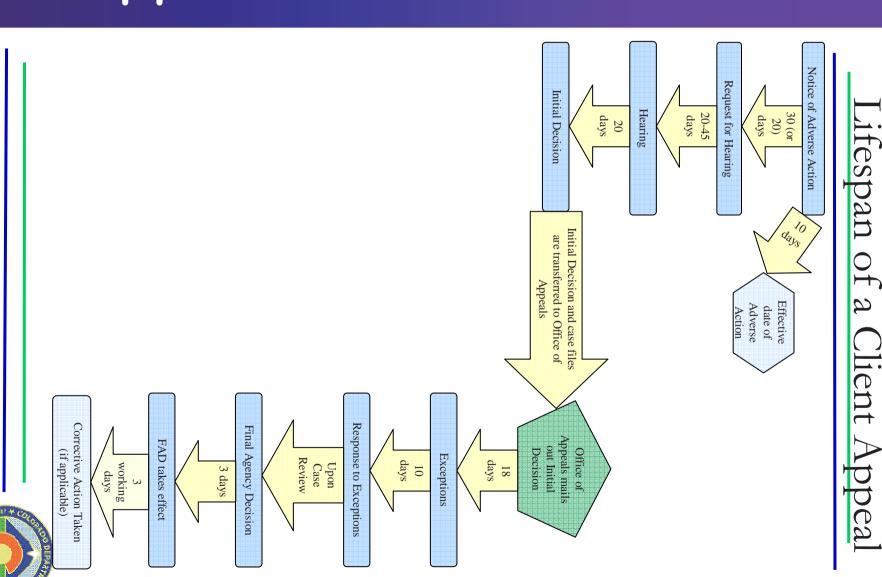
Fax: (303) 866-4411



Potential Outcomes of a Client Appeal



Appeals 101 - Handouts



Appeals 101 - Handouts

APPELLEE INSTRUCTIONS FOR FILING EXCEPTIONS TO THE INITIAL DECISION

appeal process before the Office of Appeals issues a Final Agency Decision. exceptions to the Initial Decision. Exceptions are your written arguments findings or improper conclusions of law. This is the last step in the Administrative why you believe the Initial Decision is incorrect, based on either incorrect factual If you do not agree with the findings in the Initial Decision, you may file written

- Office of Appeals before the deadline for filing exceptions. The Office of Appeals may be submitted to the Office of Appeals if you feel you need more time to Appeals by the deadline date shown on the attached letter. A written statement •All exceptions must be in writing, and they must be received in the Office of will issue an Order with a new due date. prepare your exceptions. Your request for more time must be **received** in the
- •Always include the Name and the Appeal Number shown on the top of the Initial Decision in your written exceptions and all correspondence
- •Outline the specific parts of the Initial Decision you disagree with, and the
- if you feel a conclusion of law is wrong. must order a written transcript of the hearing. •FOR THE APPELLEE: If you feel that a FINDING OF FACT is wrong, you PAYING THE COST OF THE TRANSCRIPT. You do not need a written transcript YOU ARE RESPONSIBLE FOR

TO ORDER A TRANSCRIPT:

- 1300, Denver, CO 80202, or call (303) 866-2000. 1.) Contact the Office of Administrative Courts, 633 Seventeenth Street, Suite
- responsibility to request an extension of time. Late filings will not be accepted received in the Office of Appeals by the deadline for filing exceptions. It is your and request an extension of time to file your exceptions. The transcript must be 2.) **Notify** the Office of Appeals in writing that you ordered the written transcript,
- attached letter. The exceptions shall state that a transcript has been requested File your written exceptions with the Office of Appeals by the due date on the

MAIL, FAX, or HAND-DELIVER YOUR EXCEPTIONS TO:

Colorado Department of Health Care Policy & Financing
Office of Appeals

Office of Appeals 1570 Grant Street Denver, CO 80203

Phone: (303) 866-5654 or by FAX at (303) 866-3476

hearing record and any other documents timely filed with the Office of Appeals If you have any questions, please contact us at the address or phone number above The Office of Appeals will issue the Final Agency Decision after reviewing the